



## San Francisco Department of Early Childhood Strategic Plan Advisory Committee

### Meeting Notes

March 31<sup>st</sup>, 2022 | 6 p.m. to 8 p.m. (via Zoom)

[Video Recording Linked Here](#) – check this

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### Summary of Meeting

The fifth meeting of the SF Dept. of Early Childhood Strategic Plan Advisory Committee was held on March 31<sup>st</sup>, 2022, via Zoom. Myrna Ortiz, Project Manager with the MIG consulting team, acted as moderator for the meeting. The following is a summary of the items discussed.

### Meeting Attendees

SPAC Member	Attendance for SPAC Meeting #5 – March 31 <sup>st</sup> , 2022
Sara Briseño	Present
Krystle Danridge	Absent
Rosaura Diaz	Present
Aline E Armstrong	Absent
Gina Fromer	Absent
Maria Luz Torre	Absent
Lily Marquez	Present
Myrna Melgar	Absent
Lynn Merz	Present
Brittany Moore	Absent
Latoya Pitcher	Present
Brenda Quintero	Present
Yingying Si	Present
Patricia M Sullivan	Present
Cathy Tsao	Present
Amy Whittle	Present

## I. Welcome and Agenda Review

Theresa Zighera, Executive Director of First Five San Francisco, provided opening remarks regarding strategic planning process and the role of the meeting in determining the direction for the new integrated department. Myrna Ortiz, of MIG, provided brief overview of Zoom platform tools for participants to engage. This included an announcement for the live interpretation from English to Chinese (Mandarin) which was available during the meeting through the Zoom Chinese audio channel. Myrna proceeded to give an overview of the agenda and meeting participation agreements.

## II. Reflections on SPAC Meeting #4

Myrna reviewed key themes from parents Cohort A (Black/African American Families) and Cohort B (Latino/Hispanic Monolingual Spanish-speaking Families) presented at the previous SPAC meeting. She then facilitated the approval of SPAC Meeting #4 Notes. All SPAC members present approved the notes.

## III. Understanding Parent Perspectives

Kate Welty, Director of Social Impact at MIG, then presented the eight overarching parent themes raised in Cohort A and Cohort B conversations with parents, highlighting the similarities and differences within each cohort. Derik Aoki, from First 5, gave an update on what parents from Cohort C (Chinese speaking families) shared during that series of conversations. The overarching eight themes are listed below.

### Parent Themes from Cohorts A & B

1. *Parent Engagement & Leadership*
2. *Race & Racism*
3. *Kindergarten Readiness*
4. *Child Care Access*
5. *Early Intervention & Inclusion*
6. *Family Wellness*
7. *Family Security*
8. *Child Care Quality*

During the presentation, the MIG facilitators paused to gather reactions and discuss the themes with SPAC members posing the following questions. Comments are summarized below.

### **1. *Is there anything you want to amplify from what you heard?***

- *Missed opportunity for parent participation and awareness of services*
- *Parents are traveling far away from their neighborhoods from services*

### **2. *What was surprising from these themes?***

- *It is interesting how quality is defined in these cohorts*
- *Difficulty seeing the light at the end of the tunnel. How will all this information*

*improve services?*

During this discussion there was a comment expressing confusion as to the purpose of presenting the themes again and asked how this process would inform the larger strategic planning process. Myrna grounded the group in the long-term process. She clarified that this discussion will be used to inform the perspective of parent voices with SPAC members who represent a variety of perspective and roles in First 5 services and programs. Theresa also provided clarity on the co-design process and how the Department of Early Education will move forward with this strategic planning phase. Following this a SPAC member requested to view all the raw data from the Cohorts to better inform their feedback. MIG will follow up on this item prior to SPAC Meeting #6.

#### IV. The Path Forward

Myrna reviewed upcoming steps. Then Myrna and Theresa closed the meeting with final remarks regarding the importance of the co-design process.

The next SPAC Meeting will be on April 28<sup>th</sup> and will focus on strategies and framework for the Strategic Plan.

#### V. Public Comment

There were no public comments.

## UPCOMING STEPS

<b>Prioritizing Key Strategies</b> <ul style="list-style-type: none"><li>• Focus Group with DEC Staff</li><li>• Parent Survey</li><li>• Stakeholder / Partner Survey</li><li>• SPAC Meeting #6</li></ul>	<b>Drafting the Plan</b> <ul style="list-style-type: none"><li>• Development of Strategic Plan Framework</li><li>• Draft Manuscript</li><li>• Final Strategic Plan</li></ul>
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*Pending Approval by First 5 Commission in June 2022*

