



Lynn Merz, Commission Chair
Zea Malawa, Commission Vice Chair
Theresa Zighera, Interim Executive Director

COMMISSIONERS:
Aline Armstrong
Linda Asato
E'leva Hughes Gibson
Supervisor Myrna Melgar
Joan Miller
Maria Su

MEETING MINUTES SAN FRANCISCO CHILDREN AND FAMILIES COMMISSION

DATE: Wednesday, April 6, 2022

TIME: 4:30pm – 6:30pm

PLACE: <https://us06web.zoom.us/j/85951955785>

Zoom Public Access Number: US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or

+1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 859 5195 5785

Public Comment Email: First5sf@first5sf.org

1. Call to order

The commission meeting was called to order at 4:36 pm

2. Roll call

Present: Lynn Merz, Zea Malawa, Linda Asato, Joan Miller, Maria Su, Supervisor Melgar (arrived 4:41pm) and Theresa Zighera

Absent: Aline Armstrong, E'leva Hughes Gibson

3. Approval of Resolution Making Finding to Allow Teleconference Meetings for San Francisco Children and Families Commission under California Government Code Section 54953 (e) until following 30-day review, having considered the circumstances of the state of emergency and the local officials continue to impose or recommend measures to promote social distancing.

Staff presented information to support the Commission determining the required findings, namely that the Mayor and San Francisco Public Health Officers continue to prohibit most San Francisco boards and commissions, including the Children and Families Commission from meeting in person in consideration of the ongoing state of emergency, and in order to ensure public safety.

There was no further discussion.

A motion to approve findings and allow teleconference meetings for San Francisco Children and Families Commission under California Government Code Section 54953 (e) until next 30 day review, having considered the circumstances of the state of emergency and that local officials continue to impose or recommend measures to promote social distancing, was made by Commissioner Su and second by Commissioner Asato.

There was no public comment.

The motion was carried unanimously and approved at 4:38 pm.

4. General public comment

There was no public comment

5. Approval of the Consent Calendar

Discussion and possible action to approve the Consent Calendar consisting of January 19, 2022 Special Commission Meeting Minutes and February 2, 2022 Full Commission meeting minutes.

There was no further discussion.

A motion to approve the Consent Calendar was made by Commissioner Asato and seconded by Commissioner Miller.

There was no public comment.

The motion was carried unanimously and approved at 4:40 pm.

6. Presentation of the Department of Early Childhood FY2022-23 and FY2023-24 budget with an emphasis on the Children and Families First division

Staff presented an overview that included the below budget highlights.

- Budgeted amounts for all of DEC in following areas: administrative salaries and benefits; non-personnel; materials and supplies; interdepartmental Services; programmatic
- Budgeted amounts for DEC Initiatives: Family Well-Being, Child Health, and Inclusion
- Budgeted amounts for CFC Only in following areas: administrative salaries and benefits; non-personnel; materials and supplies; interdepartmental Services; programmatic
- Detailed revenue sources and expenditures for CFC
- Overview of Interdepartmental Work Orders

Commissioners discussed:

- Clarifications of amounts and contributions from joint funders for the Early Childhood Mental Health Consultation Initiative.
- Relatively low administrative costs for creating a new department.
- Commission provided assurance that there is adequate funding to administrative, operations, and personnel expenses associated with the formation of the new department and costs will be closely monitored and adjusted as the new department is launched; allocations for Proposition 10 will be adjusted with a clear rationale for audit purposes.
- Commission complimented staff for the clean, clear, and concise budget overview. Recommendations for similar overview to be provided to the Board of Supervisors.

No public comment.

No further discussion.

7. Discussion and possible action to approve all rows of the 2022-23 and 2023-24 First 5 San Francisco division budget except for row 26 (DCYF IT Helpdesk Support), row 63 (DPH Parent Training Institute), row 74 (DPH Health Screening), row 75 (DPH Mental Health Consultation)

Staff referenced presentation in above agenda item 6 for Commissioners' action which will be their approval of just the First 5 San Francisco portion of the budget, which is under Commission purview.

There was no further discussion.

The motion to approve rows of 2022-23 and 2023-24 First 5 San Francisco division budget except for rows (26,63,74 and 75) was made by commissioner Su and seconded by Commissioner Miller.

Public Comment:

- Sara Hicks-Kilday, Early Care Educators of San Francisco, comments on helpfulness of seeing revenue and budget sources.
- Naeemah Charles, Children's Council San Francisco requested guidance for locating the budget documents being presented; was directed to the First 5 San Francisco website.

The motion was carried unanimously and approved at 5:30 pm.

8. Discussion and possible action to approve row 26 (DCYF IT Helpdesk Support) of the 2022-23 and 2023-24 First 5 San Francisco division budget.

Under Government Code 1090 and 1091.3, Commissioner Su requested to recuse herself from Agenda Item 8. Commissioner Melgar moved to grant Commissioner Su's recusal and was second by Commissioner Miller.

There was no public comment.

The motion was carried unanimously, and Commissioner Su was permitted to be recused at 5:32 pm.

There was no further discussion.

Commissioner Miller made a motion to approve row 26 (DCYF IT Helpdesk Support) of the First 5 San Francisco division budget FY2022-23 and FY2023-24. The motion was seconded by Commissioner Asato.

There was no public comment.

The motion was carried unanimously and approved at 5:33 pm.

9. Discussion and possible action to approve row 63 (DPH Parent Training Institute), row 74 (DPH Mental Health Consultation) of the 2022-23 and 2023-24 First 5 San Francisco division budget.

Under Government Code 1090 and 1091.3, Commissioner Malawa requested to recuse herself from Agenda Item 9. Commissioner Miller moved to grant Commissioner Malawa's recusal. The motion was second by Commissioner Su.

There was no public comment.

The motion was carried unanimously, and Commissioner Malawa was permitted to be recused at 5:35 pm.

There was no further discussion.

Commissioner Merz made a motion to approve row 63 (DPH Parent Training Institute) and row 74 (DPH Mental Health Consultation) of the 2022-23 and 2023-24 First 5 San Francisco division budget. The motion was seconded by Commissioner Miller.

There was no public comment.

The motion was carried unanimously and was approved at 5:36 pm.

10. Discussion and possible action to approve a grant to the Children's Council of San Francisco for Programmatic Fiscal Services Agent for Early Childhood Quality Improvement Services in an amount up to \$4,394,401 from July 1, 2022, to June 30, 2023.

Staff presented an overview of the roles and responsibilities of a programmatic fiscal agent as well as areas of focus and corresponding budget.

Commissioners requested additional detail with regard to administrative costs and clarification surrounding the term of the initial Request for Qualifications.

A motion to approve Children's Council SF Programmatic Fiscal Services Agent for Early Childhood Quality Improvement Services in an amount up to \$4,394,401 from July 1, 2022, to June 30, 2023, was made by Commissioner Su and seconded by Commissioner Miller.

There was no public comment.

The motion was carried unanimously and approved at 5:46 pm.

Under Section 3.214 of the Campaign and Governmental Conduct Code, Commissioner Asato disclosed a professional and business relationship only with the Children's

Council, and do not have any financial interests nor is any fiscal transfer involved in the relationship.

11. Discussion and possible action to approve a DPH-MCAH work order amount up to \$561,620,40 passed through to Support for families Children with Disabilities to coordinate Title V Children and Youth with Special Health Care Needs Innovation Award.

Staff provided an overview of the following:

- Background information
- Qualifying criteria
- Project and funding

Staff Ben Meisel, M.D., Medical Director of San Francisco City and County California Children's Service Program, Department of Public Health, Jim Welsh, Chief Executive Officer, Support for Families of Children with Disabilities, and Amy Barclay, Family Engagement Manager, Family Voices of California presented additional details on the innovation grant award, funding expectations, and capacity of Support for Families to implement.

Commissioners shared why the item was recommended for the Full Commission agenda rather than Consent Calendar and expressed enthusiasm for the work that Support for Families is doing to address past Commissioner concerns and racial justice within their organization. It was also clarified that Commissioner Malawa did not need to recuse herself because there is no approval of funds to Department of Public Health under consideration in this agenda item.

There was no further discussion.

A motion to approve DPH-MCAH work order in an amount up to \$561,620,40 passed through to Support for families Children with Disabilities to coordinate Title V Children and Youth with Special Health Care Needs Innovation Award was made by Commissioner Melgar and seconded by Commissioner Asato.

Public Comment:

Rosario Villasana, Department Chair, Child Development & Family Studies Department, City College of San Francisco, recognized Support for Families for the work that they do.

The motion was carried unanimously and approved at 6:22 pm.

12. Discussion and Possible Action to approve grants to support Family Resources Centers to develop approaches and partnerships to create support pathways between FRC and other cross-sector providers. Grants for approval for April 1, 2022, through June 30, 2023, are listed below.

Under Section 3.214 of the Campaign and Governmental Conduct Code, Commissioner Asato disclosed a professional and business relationship only with Wu Yee Children's Services, and do not have any financial interests nor is any fiscal transfer involved in the relationship.

Staff highlighted the following:

- This item seeks approval of grants awarded through an RFP process that identified FRCs implementing planning and pilot implementation of activities to promote cross sector service pathways between FRCs and other young child serving service sectors.
- The funds are available as one-time funds from the General Fund Office of Early Care and Education.
- These grants are part of a Phase I and Phase II allocation plan approved by Commission in September 2021.

Commissioners requested additional detail regarding how the grants will address racial equity and how they will be accountable to impacts.

Public comment in response to this question, including background information, collaborative efforts, and future plans, was provided by:

Mimi Demissew, Executive Director, Our Family Coalition
Monica Walters, Chief Executive Officer, Wu Yee Children's Services
Mario Paz, Executive Director, Good Samaritan Family Resource Center
Jenny Pearlman, Associate Director of Strategic Partnership and Policy, Safe and Sound

Meeting quorum was lost part-way through the agenda item so action could not be taken.

13. Adjourn

The commission meeting was adjourned due to loss of quorum at 6:59 pm.